



# RAFFLES UNIVERSITY, NEEMRANA

No. F3 / RU / Regr /2023/5014

Date: - 14.07.2023

## OFFICE ORDER

I am directed to inform all the concerned that Prof. (Dr.) S.D. Sharma, Director, School of Law, will supervise the documentation work of NAAC Accreditation.

Furthermore, the meeting of IQAC will be held criterion wise regularly with the specific Committee as per given schedule from 17<sup>th</sup> July, 2023 at 4:00 PM to 5:00 PM in the Conference Hall of Chancellery Building.

### **Criterion wise IQAC Meeting Schedule:-**

SN	Criterion	Day
1	Criterion – I (Curricular Aspect)	Monday
2	Criterion – II (Teaching –Learning & Evaluation)	Tuesday
3	Criterion – III (Research, Innovations & Extension)	Wednesday
4	Criterion – IV (Infrastructure and Learning Resources) Criterion – VII (Institutional Values & Best Practices)	Thursday
5	Criterion – V (Students Support & Progression)	Friday
6	Criterion – VI (Governances Leadership & Management)	Saturday

This order comes into force with immediate effect and it is mandate for all the Committee members along with the Convener to attend that meeting for progressive interaction without fail.

  
14/07/2023  
FO2 REGISTRAR

Copy forwarded for information and necessary action to: -

1. Hon'ble Chairperson, Raffles University, Neemrana
2. President, Raffles University, Neemrana
3. Dean Academic Affairs, Raffles University, Neemrana
4. Dean/Principal/HODs, Raffles University, Neemrana
5. Registrar, Raffles University, Neemrana
6. Research Cell, Raffles University, Neemrana
7. Controller of Examinations, Raffles University, Neemrana
8. All the members of IQAC Cell, Raffles University, Neemrana
9. Account Officer, Raffles University, Neemrana
10. All the faculty members, Raffles University, Neemrana
11. Guard File

REGISTRAR  
RAFFLES UNIVERSITY  
NEEMRANA (RAJ)

## RAFFLES UNIVERSITY, NEEMRANA

Minutes of meeting of Criterion Coordinator of IQAC Cell was held on 28.08.2023 at 4:00 PM in the conference hall of Chancellery building.

Following faculty members were present: -

1. Prof. (Dr.) Gadangi Indira President, Raffles University, Neemrana	Chairman & Director – IQAC
2. Prof. (Dr.) J.S. Yadav Dean & Professor, SOAS	Member
3. Prof. (Dr.) Rajiv Kukkar Principal & Professor, SOP	Member
4. Prof. (Dr.) Sanjeev Kumar Dean & Professor, ASOM	Member
5. Prof. (Dr.) MM. Prasada Rao Professor, SOP	Member
6. Dr. Jaspreet Hira Offg. Dean & Associate Professor, SOET	Member
7. Dr. Ausaf Ahmad Malik Offg. Dean & Associate Professor, SOL	Member
8. Dr. Rajpal HOD & Associate Professor, SOBAS	Member
9. Dr. Morajdwaj Singh HOD & Assistant Professor, SOAS	Member,
10. Dr. Sonika Sharma Assistant Professor, SOAS	Member,
11. Dr. Jitender Singh Deputy Librarian	Member
12. Mr. Neeraj Kumar Kushwaha Deputy Registrar	Member
13. Mr. Kishore Luhana Deputy Registrar (Exam)	Member
14. Mr. Ratna Ram IT Head	Member

At the outset Prof. (Dr.) Gadangi Indira, President welcomed all the members and announced that the IIQA Form, submitted to NAAC, has been approved on 22.08.2023.

Self-Study Report (SSR) portal is opened for submission of SSR report with in the 45 days from the date of approval of IIQA Form. Criterion wise complete SSR format has been illustrated by Hon'ble President Madam.

1. It was decided the list of <sup>500</sup> active students will be provided by the Schools (SOP-100, SOBAS-50, SOL-~~50~~<sup>50</sup>, SOET - 100, SOAS - ~~50~~<sup>50</sup>, ASOM-~~100~~<sup>100</sup>) for submission of executive summary.
2. After discussion in details it was proposed that one day in a week should be dedicated to do NAAC work. It was suggested that Saturday may be dedicated to NAAC work by suspending the classes work till submission of SSR.
3. Responsibility to decide the place of installation of Complaint Box and registration of Alumni Association work has been given to Prof. Sanjeev Kumar with suggestion of Head of all the School.

Director – IQAC



**RAFFLES UNIVERSITY**  
Japanese Zone, NH-48, Neemrana-301705

Annex - III

No-F.3/RU/Regr/2023/ 4932

Date: 26.05.2023

**REVISED NOTIFICATION**

Internal Quality Assurance Cell (IQAC) with the following members is being reconstituted to look NAAC preparation.

- |   |   |             |             |
|---|---|-------------|-------------|
| 1. Prof (Dr) Gadangi Indira                     | President   |             |             |
| 2. Prof (Dr) Rajiv Kukkar, Prof. & Principal    | (CRITERION-I- Curricular Aspects)                       | Chairperson | Head Member |
| a. Dr Manoj Kumar Meet, Associate Professor     |   | Team Member |             |
| b. Dr Amit Kumar, Associate Professor (SOBAS)   |   | Team Member |             |
| c. Dr Rakesh N. Chandra, Asst. Prof.            |   | Team Member |             |
| d. Dr Sonika Sharma, Assistant Professor        |   | Team Member |             |
| e. Ms. Shruti Gupta, Assistant Professor        |   | Team Member |             |
| f. Ms Ritika Verma, Office Assistant            |   | Team Member |             |
| 3. Dr Sanjeev Kumar, Professor & HOD            | (CRITERION -II- Teaching -Learning & Evaluation)        | Head Member |             |
| a. Dr Vibha Srivastava, Assistant Professor     |   | Team Member |             |
| b. Mr Vibhav Pratap, Assistant Professor        |   | Team Member |             |
| c. Dr Meenakshi Sharma, Associate Prof.         |   | Team Member |             |
| d. Dr Morajdwaj Singh, Asst Prof.               |   | Team Member |             |
| e. Mr Gopal Singh, Asst Prof.                   |   | Team Member |             |
| f. Mr Rajendra Singh, Asst Prof.                |   | Team Member |             |
| 4. Prof (Dr) M M Prasada, Professor             | (CRITERION -III- Research, Innovations & Extension)     | Head Member |             |
| a. Dr Debahuti Panigrahi, Associate Professor   |   | Team Member |             |
| b. Dr Khem Chand, Associate Professor           |   | Team Member |             |
| c. Dr Souvik Talukdar, Asst Prof.               |   | Team Member |             |
| d. Dr Ankush Suthar, Asst Prof.                 |   | Team Member |             |
| 5. Dr Jaspreet Hira, Associate Professor        | (CRITERION -IV- Infrastructure and learning Resources)  | Head Member |             |
| a. Dr Deepak Dixit, Asst Prof.                  |   | Team Member |             |
| b. Dr Anjali Meena, Asst Prof.                  |   | Team Member |             |
| c. Mr Ranjan Kumar Singh, Asst Prof.            |   | Team Member |             |
| d. Mr Shyam Sunder Sharma, Library Assistant    |   | Team Member |             |
| e. Mr Sunil Kumar Sharma, Jr. Library Assistant |   | Team Member |             |
| f. Mr Rajpal Singh, Estate Manager              |   | Team Member |             |
| g. Mr Kailash Chand, Office Attendant (Lib)     |   | Team Member |             |
| 6. Dr. Raj Pal, Associate Professor             | (CRITERION -V- Student Support & Progression)           | Head Member |             |
| a. Ms Rani Kumari, Asst Prof.                   |   | Team Member |             |
| b. Dr Awaneesh Kumar, Asst Prof.                |   | Team Member |             |
| c. Ms Tannu, Asst Prof.                         |   | Team Member |             |
| d. Ms Amik Kour, Asst Prof.                     |   | Team Member |             |
| e. Mr Suryakant Swami, Lab Tech                 |   | Team Member |             |
| 7. Shri Anil Sardana, Registrar                 | (CRITERION -VI- Governance Leadership & Management)     | Head Member |             |
| a. Prof (Dr) JS Yadav, Dean & Professor         |   | Team Member |             |
| b. Mr Devendra Kumar, CFO                       |   | Team Member |             |
| c. Ms Niharika Sengar, Asst Prof.               |   | Team Member |             |
| d. Dr Rajendra Kumar, DR                        |   | Team Member |             |
| e. Mr Kishore Luhana, AR (Exam)                 |   | Team Member |             |
| f. Mr Yogendra Goyal, AR                        |   | Team Member |             |
| 8. Dr Ausaf Ahmad Malik, Ass. Prof.             | (CRITERION -VII- Institutional Values & Best Practices) | Head Member |             |
| a. Dr Sonal Saluja, Asst Prof.                  |   | Team Member |             |
| b. Dr N. Moses, Asst Prof.                      |   | Team Member |             |
| c. Dr Jyoti Vishwakarma, Asst Prof.             |   | Team Member |             |
| d. Ms Pooja, Asst Prof.                         |   | Team Member |             |

Copy forwarded for information and necessary action to:

- Hon'ble Chairperson, Raffles University, Neemrana for kind information
- President, Raffles University, Neemrana for kind information
- Dean/ Principal/ HOD, Raffles University, Neemrana for kind information
- Esteem Members of the IQAC, Raffles University, Neemrana, for information and n/a.
- Account Cell, Raffles University, Neemrana for kind information
- COE, Raffles University, Neemrana for kind information
- Guard file, for office record.

Raffles University, Neemrana

**REGISTRAR**  
**RAFFLES UNIVERSITY**  
**NEEMRANA (RAJ)**